Explosives Safety and Security Forum

Opening Presentation
February, 2005
Marathon’s Houston Tower Auditorium Evacuation Plan
Houston Tower Safety Program
Fire Alarm / Evacuation Procedure

• If alarm sounds, move to the fire stairwell doorway and await further instructions.
• If a threatening condition exists, evacuate down the fire stairwell a minimum of five floors.
• Before opening doors, place the backside of your hand near the top of the door to check for heat. If cool, open door slowly and check the other side for fire or smoke.
• Prior to entering stairwell, remove high heels,
  • Janet, Michele, Theresa
• Stay at least three steps behind the person you are following and hold on to the railing.
Houston Tower Safety Program
Fire Alarm / Evacuation Procedure

• In the Event of an Emergency Evacuation, muster at the following Designated Meeting Location:
  • SOUTH, 1776 Yorktown, parking garage just south of the church property
Opening Issues and Comments

- **Seating – meet someone new**
  - We’ll move around tomorrow.
  - Re-arrange tables and chairs if desired.

- **Cell Phones**
  - Vibrate or turn off, please

- **Blackberries**

- **Crackberries**
  - Realize you are the addicts you are.

- **Breaks – please come back on time**

- **Agenda**
  - You have a copy, please review.
  - After lunch, we’ll add newly suggested topics and adjust the agenda
  - Most presentations, 30 minutes with questions/discussions
  - Post-Meeting CD will be prepared if desired.
Anti-Trust Comments

- Be very cognizant of anti-trust concerns and issues.
  - Limit discussions to technical and operational issues

- NOT OK to talk about or say things like”
  - Costs
  - Market share
  - “if everyone started using ‘high end’ detonators the costs would come down”

- Strike actual or implied deals that impact competition, pricing, vendor usage, or a host of other issues.
Opening Issues and Comments

- Introductions
- Sign Up Sheet
- Parking
Awards for improper behavior

- New approach to the Cheap Shot Club.
  - Get to wear the hat until someone takes it off your hands
  - By group vote.

  - Applies to anti-trust comments, if any, which may occur.
Final Opening Slide

- Thanks for coming
- This forum will be what we make it. Approach it from improving thing for everyone, but especially all of our field people.
- Start thinking about how we can exchange information in the future.
- After each presentation, we’ll try to capture key points and prepare a PowerPoint file for distribution.
- Enjoy each other’s company, you’ll learn a lot on the breaks as well. Get to know somebody new.